



REPORT TO THE NORTH WALES ECONOMIC AMBITION BOARD
5th FEBRUARY, 2021

TITLE: *Evolving the Business Delivery Group and enhancing private sector engagement*

AUTHOR: *Alwen Williams, Portfolio Director*

1. PURPOSE OF THE REPORT

- 1.1. To present a proposed draft Terms of Reference for the Business Delivery Board, jointly developed by the Business Delivery Group and the Portfolio Management Office.

2. DECISION SOUGHT

- 2.1. To endorse the proposed draft Terms of Reference which outlines a revised remit for the Business Delivery Group. It should be noted that once the Terms of Reference are agreed a new name, appropriate to the revised remit should be agreed.
- 2.2. To endorse that current Business Delivery Group members, in collaboration with the NWEAB Chair and the Portfolio Director, and to work together to appoint a permanent Chair for the group.

3. REASONS FOR THE DECISION

- 3.1. As stated in the report.

4. BACKGROUND AND RELEVANT CONSIDERATIONS

- 4.1. It was agreed by members of the Business Delivery Group and the Portfolio Management Office, at their January meeting held 12th January, 2021 that it was timely and appropriate to look at the remit of the Business Delivery Group.
- 4.2. The Growth Deal projects will help North Wales to overcome the barriers to investment currently faced by the private sector and also place investment in high value sectors, such as low carbon energy and advanced manufacturing, thus enabling the region to build on its strengths.
- 4.3. The approach to deliver the Growth Deal successfully is founded on a strong and collaborative relationship between the Welsh and UK Governments, regional partners and the private sector.
- 4.4. With the Final Deal signed in December 2020, it is important to develop the regional relationships and structures to enable and foster strong and inclusive relationships with the private sector.
- 4.5. The draft Terms of Reference have been jointly developed between the Economic Ambition Board, the Portfolio Management Office and the private sector representatives who, together, paved the way, over many years, to get the Final Deal signed.
- 4.6. The current membership, led by the interim Chair, with support from the Portfolio Management Office will recruit and appoint new members to represent all sectors being addressed by the Growth Deal.

- 4.7. Once the group's membership is agreed, the group will nominate a Chair, with support from the Chair of the NWEAB and the Portfolio Director. It is proposed the nominated Chair serves a term of 2 years.

5. FINANCIAL IMPLICATIONS

- 5.1. Budget allocation of £20K is included in the 2020/21 budget. This provision was made as remuneration for the Business Delivery Board Chair.
- 5.2. This budget provision remains in the budget because the recruitment of a Chair via the public appointment process was unsuccessful and an interim Chair is in place.
- 5.3. It is proposed the reformed Board operates in a voluntary capacity with the £20K budget, allocated historically for Chair remuneration, being allocated to the work of the reformed Board in 2021/22. The budget amount can be further reviewed during 2021/22.
- 5.4. The reformed Board will utilise the budget in a way that supports their work to achieve the outcomes as described in their Terms of Reference. Budget may be used for events, commissioned research, survey work or other such activities. All expenditure would be administered by the Portfolio Management Office in line with Gwynedd Council policies and procedures.

6. LEGAL IMPLICATIONS

- 6.1. The Business Delivery Group has been established as a Sub-Group of the Economic Ambition Board. GA 2 stipulates:

"The Joint Committee shall establish the membership, rules of procedure or terms of reference for all or any such sub committees or sub-groups or project management bodies to, amongst other matters, clarify their respective role and scope of any delegation which shall be approved by the Joint Committee"

- 6.2. Approval of the Business Delivery Board's draft Terms of Reference is a matter for the Joint Committee.

7. STAFFING IMPLICATIONS

- 7.1. None.

8. IMPACT ON EQUALITIES

- 8.1. None.

9. CONSULTATIONS UNDERTAKEN

- 9.1. The Business Delivery Group met on the 12th January, 2021 and on the 20th January to discuss and develop the Terms of Reference jointly with representatives from the Portfolio Management Office.

APPENDICES:

- | | |
|-------------------|---|
| Appendix 1 | Proposed Draft Terms of Reference |
| Appendix 2 | Current Terms of Reference as included in GA2 |
-

STATUTORY OFFICERS RESPONSE:

i. Monitoring Officer – Host Authority:

“I will be in position to advise on the report and proposed terms of reference at the meeting.”

ii. Statutory Finance Officer (the Host Authority’s Section 151 Officer):

“I confirm the financial position set out in parts 5.1 and 5.2 of this report, and support the financial aspects of the proposed solution, as outlined in parts 5.3 and 5.4.”